

Online Player Registration Guide

What is MyFootballClub?

MyFootballClub is an online registration system that allows footballers to register to play for their chosen club.

- ⚽ It allows players to register at their own convenience, 24 hours a day.
- ⚽ No need to complete a registration form.

Logging in for the first time in 2012

Go to www.myfootballclub.com.au and select 2010 Registration.
Select **2010 Player Registration** from the right hand side.

Welcome to 2012 Online Registration

You will be presented with 2 options:

Select Option 1 if - you used the online registration with MyFootballClub for the 2011 season, choose option 1. You will be taken to the 2012 registration page, where you can use your FFA number and password to login.

Your FFA number is a unique identification code that was given to you by FFA when you registered in or after 2006.

Select Option 2 if - you have never used online registration, choose option 2. You will be taken to the new user page. You will be presented with 2 options.

New User Page

⚽ Played football in Australia within last 5 years you will be taken to a page that will allow you to find your FFA number. After this, you can proceed to the 2012 registration.

⚽ Never played football in Australia before- you will be prompted to create a new account, where you will be issued with an FFA number that you can use to login.

NB: If you have forgotten your FFA number or password, follow the prompts on the login page to have your details emailed to you.

Register to Play

- ⇒ Once you have your FFA number and password you can log into the MyFootballClub website.
- ⇒ Either click “Make a Registration” when you first log in or click “Register to Play”
- ⇒ Review your individual and contact details prior to proceeding.
- ⇒ Type the name of the club you wish to register with, select player, and select the registration package. If the message “No products available” appears please contact the club to clarify if registrations are open.
- ⇒ Once you have selected your club and registration package follow the steps to complete the registration.

NB: Clubs need to setup their registration details for the season before players will be able to register online. If you find that your club does not have any options available, contact the club to find out when they will be ready to take online registrations.

Paying Online

- ⇒ MyFootballClub includes a secure payment gateway, which allows players to pay their football registration fees online using a credit card.
- ⇒ The fees are then automatically credited to your club’s bank account.

NB: Online payment is an option. It is not necessary to pay online and some clubs may choose not to allow this option for their players. If you do not pay online you will need to visit your club to pay your registration fees.

- ⇒ You can go into the system and pay an invoice at any time.
- ⇒ If you are not given the option to “Pay Now” this means your club has not activated online payments at your club.

Confirmation of Registration

- ⇒ Your registration with your club is pending until the Club Registrar Accepts the registration.
- ⇒ Clubs and competitions may have additional requirements before you are deemed to be eligible to play in the Association or Member Federation, such as proof or age requirements, photos for ID cards, payment of fees (if you do not pay online), and grading. You will need to contact your club ensure you meet all local requirements.
- ⇒ You can monitor your registration status by logging into MyFootballClub and viewing your registration Status on the registration details page.