

## Bulk Acceptance

### Overview

- This section will allow you to Accept the players registration at your club.
- Once you have accepted a player's registration they become ACTIVE.
- This is the final step in the process of Accepting a Player's Registration.
- You will also have the ability to reject a players registration in this section.

### Tips and Consideration

- This section will show you players who are Pending.
- If a player is Pending Awaiting Approval- This means they have either paid online, or you have taken payment through Search Invoice. Only when a player is Pending Awaiting Approval can accept the registration and turn the Player to **Active**.
- If the player is Pending Awaiting Payment- You can Reject their registration but you can't Accept until you have Taken Payment. Refer to Search Invoice Search.
- Once your players have been Accepted you can then view their Registration through "Registration Management" or "Club Management".

## Step by Step Guide to Bulk Acceptance

### Accepting Registrations

- Click on **Bulk Acceptance** from the Main Menu.
- Players that are waiting for approval (i.e. they have registered their details and made payment) are listed.

  

**Search Results**

 Paid Status: All | Gender: Unspecified | Adult/Youth: Adult | Football Type: All | Season: 2008 Outdoor | Status: Pending (Awaiting Approval)

Show All Records

<input type="checkbox"/>	FFA No	First Name	Last Name	DOB	Player Status	Registered	Valid From	Valid To	Status	Loan Status	Football Type
<input type="checkbox"/>	73122558	Ryewy	Yea	01/01/1970	Amateur	25/12/2008	25/12/2008	25/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	18/12/2008	18/12/2008	18/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	70983620	Dev	Speight	01/01/1970	Amateur	10/12/2008	10/12/2008	10/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	88861825	Sam	Steed	01/01/1989	Amateur	28/11/2008	28/11/2008	28/11/2008	Pending (Awaiting Approval)		Outdoor
<input checked="" type="checkbox"/>	78982051	John	Smith	15/05/1974		09/12/2008	01/07/2008	30/06/2009	Pending (Awaiting Approval)		
<input type="checkbox"/>	70985932	Geoff	Rataa5936	15/02/1970	Amateur	12/12/2008	12/12/2008	12/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	70987235	Karina	Rataa1	15/02/1975		13/12/2008	01/07/2008	30/06/2009	Pending (Awaiting Approval)		
<input type="checkbox"/>	72343950	R	R	01/01/1970	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor

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- Select the player(s) you wish to accept registration.
- Click on **Approve Selected Registration(s)**.
- A popup message will ask you 'Are you sure?'. Click on **OK** if you are sure.
- A popup will display a message "Registrations Updated Successfully". Click on **OK**.
- You will return to the Registration page where you can click on **Exit** to return to the Main Menu.

## Rejecting Registrations

- Click on **Bulk Acceptance** from the Main Menu.
- Players that are waiting for approval (i.e. they have registered their details and made payment) are listed.

**Bulk Acceptance**
Summary

**Search Results**

Show All Records

Paid Status: All | Gender: Unspecified | Adult/Youth: Adult | Football Type: All | Season: 2008 Outdoor | Status: Pending (Awaiting Approval)

<input type="checkbox"/>	FFA No	First Name	Last Name	DOB	Player Status	Registered	Valid From	Valid To	Status	Loan Status	Football Type
<input type="checkbox"/>	71122558	Ryewby	Yea	01/01/1970	Amateur	25/12/2008	25/12/2008	25/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	78162807	Geoff	Taylor	13/12/1951	Amateur	18/12/2008	18/12/2008	18/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	7083620	Dev	Speight	01/01/1970	Amateur	10/12/2008	10/12/2008	10/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	8881825	Sam	Sreed	01/01/1989	Amateur	28/11/2008	28/11/2008	28/11/2008	Pending (Awaiting Approval)		Outdoor
<input checked="" type="checkbox"/>	78862851	John	Smith	15/05/1974		09/12/2008	01/07/2008	30/06/2009	Pending (Awaiting Approval)		
<input type="checkbox"/>	70888032	Geoff	Rataa5936	15/02/1970	Amateur	12/12/2008	12/12/2008	12/12/2008	Pending (Awaiting Approval)		Outdoor
<input type="checkbox"/>	70867235	Karina	Rataa1	15/02/1975		13/12/2008	01/07/2008	30/06/2009	Pending (Awaiting Approval)		
<input type="checkbox"/>	72343950	R	R	01/01/1970	Amateur	17/12/2008	17/12/2008	17/12/2008	Pending (Awaiting Approval)		Outdoor

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Exit
Export All to CSV
Reject Selected Registration(s)
Approve Selected Registration(s)
Back
Review

- Select the player(s) you wish to reject their registration.
- Click on **Reject Selected Registration(s)**.
- A popup message will ask you 'are you sure?'. Click on **OK** if you are sure.
- A popup will display a message "Registrations Rejected Successfully". Click on **OK**.
- You will return to the Registration page where you can click on **Exit** to return to the Main Menu.